

**MARINE CORPS STUDIES SYSTEM (MCSS) CALL FOR STUDIES FOR THE 2ND QUARTER OF FY13**

Date Signed: 11/29/2012  
MARADMINS Active Number: 678/12

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UNCLASSIFIED/  
MARADMIN 678/12  
MSGID/GENADMIN/CMC WASHINGTON DC CDI//  
SUBJ/MARINE CORPS STUDIES SYSTEM (MCSS) CALL FOR STUDIES FOR THE 2ND QUARTER OF FY13//  
REF/A/MSGID: DOC /CMC WASHINGTON DC /-/25SEP2008//  
AMPN/REF A IS MCO 3902.1D MARINE CORPS STUDIES SYSTEM (MCSS)//  
POC/T. L. SCHNEIDER/LTCOL/UNIT: OAD/-/TEL: 703-432-8471//  
GENTEXT/REMARKS/1. THIS MARADMIN ANNOUNCES THE MCSS CALL FOR STUDIES FOR THE 2ND QUARTER OF FY13 AND SOLICITS NOMINATIONS FOR RELEVANT AND IMPACTFUL STUDIES. THE NOMINATION PERIOD IS 28 NOVEMBER 12 TO 18 JANUARY 13.  
2. ACTION. ORGANIZATIONS AND INDIVIDUALS INTERESTED IN SUBMITTING A STUDY NOMINATION SHALL MEET THE FOLLOWING REQUIREMENTS IAW REFERENCE (A):  
A. NOMINATIONS MUST HAVE APPROVAL AND SUPPORT, AT THE SUBMITTING COMMAND, OF A SENIOR OFFICER (COLONEL/GS-15 CIVILIAN OR ABOVE), WHO SHALL BE THE STUDY SPONSOR.  
B. EACH STUDY PROJECT OFFICER (SPO), ASSIGNED BY THE STUDY SPONSOR, MUST BE A MARINE OR GOVERNMENT EMPLOYEE; CONTRACTORS ARE NOT PERMITTED TO ACT AS THE SPO. THE SPO MUST BE AVAILABLE TO ASSIST DEVELOPING THE STATEMENT OF WORK (SOW) OR STUDY PLAN, HAVE SUFFICIENT TIME AT HIS/HER CURRENT ASSIGNMENT TO SUPPORT STUDY PERFORMERS, AND ASSIST WITH THE COLLECTION OF DATA AND COMPLETION OF THE STUDY.  
3. NOMINATIONS MAY BE SUBMITTED USING THE WEB FORM LOCATED AT:  
[HTTPS://WWW.MCCDC.USMC.MIL/OPERATIONSANALYSIS/FORMS/MCSS/MCSS.ASPX](https://www.mccdc.usmc.mil/operationsanalysis/forms/mcss/mcss.aspx). SCROLL TO THE BOTTOM OF THE WEB PAGE AND SELECT THE 'SUBMIT NOMINATION' HYPERLINK. YOU WILL BE PROMPTED TO ENTER THE STUDY INFORMATION. YOU WILL BE GIVEN THE OPTION TO SAVE YOUR NOMINATION FOR FUTURE EDITS OR TO SUBMIT YOUR NOMINATION AS A FINAL VERSION. FINAL VERSIONS CANNOT BE RETRIEVED BY THE USER; ENSURE YOU HAVE A COPY FOR YOUR RECORDS. IF YOU HAVE ANY QUESTIONS REGARDING THE WEB FORM PROCESS OR EXPERIENCE TECHNICAL ISSUES PLEASE CONTACT MAJOR JAVIER PALOMO AT 703-432-8356 OR [JAVIER.PALOMO@USMC.MIL](mailto:JAVIER.PALOMO@USMC.MIL).  
4. NOMINATIONS MAY ALSO BE SUBMITTED VIA EMAIL. NOMINATION FORMS CAN BE OBTAINED FROM THE DTIC DODTECHIPEDIA: [HTTPS://WWW.DODTECHIPEDIA.MIL/DODWIKI/DISPLAY/TECHIPEDIA/MARINEPLUSCORPSPLUSOPERATIONSPLUSANALYSISPLUSDIVISI](https://www.dodtechipedia.mil/dodwiki/display/TECHIPEDIA/MARINEPLUSCORPSPLUSOPERATIONSPLUSANALYSISPLUSDIVISI) THIS FORM IS THE ONLY ACCEPTABLE FORMAT FOR SUBMISSION. NOMINATIONS SUBMITTED USING ANY OTHER FORMAT SHALL BE RETURNED FOR RESUBMISSION. COMPLETED FORMS SHALL BE SUBMITTED VIA EMAIL TO [MCSS@USMC.MIL](mailto:MCSS@USMC.MIL).  
5. NOMINATIONS MAY BE SUBMITTED AT ANY TIME; HOWEVER, NON-URGENT REQUIREMENTS WILL BE HELD UNTIL THE NEXT STUDIES REVIEW PANEL.  
6. ASSISTANCE AND CONSULTATION IN SHAPING STUDY NOMINATIONS IS AVAILABLE FROM DR. MICHAEL BAILEY, OAD TECHNICAL DIRECTOR AT [MICHAEL.BAILEY@USMC.MIL](mailto:MICHAEL.BAILEY@USMC.MIL). QUESTIONS REGARDING THIS ANNOUNCEMENT OR MCSS PROCESSES MAY BE DIRECTED TO FAWN IVEY, MCSS PROGRAM ANALYST AT [FAWN.IVEY@USMC.MIL](mailto:FAWN.IVEY@USMC.MIL).  
7. MARINE CORPS COMMANDS AND ACTIVITIES THAT HAVE COMMISSIONED STUDIES AND ANALYSES OUTSIDE OF THE MCSS ARE REQUIRED BY MCO REFERENCE (A) TO NOTIFY OAD (C19) OF SUCH INITIATIVES, TO INCLUDE THE PURPOSE AND SCOPE OF THEIR RESPECTIVE EFFORTS. ADDITIONALLY, ELECTRONIC COPIES OF COMPLETED STUDIES AND ANALYTICAL EFFORTS SHALL BE PROVIDED TO OAD (C 19) FOR INCLUSION IN THE MCSS REPOSITORY. THIS CAN BE ACCOMPLISHED BY EMAILING [MCSS@USMC.MIL](mailto:MCSS@USMC.MIL).  
8. THIS MARADMIN IS CANCELLED ON 01 FEBRUARY 2013.  
9. RELEASED AUTHORIZED BY LIEUTENANT GENERAL MILLS, DEPUTY COMMANDANT FOR COMBAT DEVELOPMENT AND INTEGRATION.//

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